

BIDDING DOCUMENT

Procurement of Goods Direct Purchase

**For Procurement of laboratory devices and equipment
for health lab of Phedikhola Rural Municipality
Under
*Contract ID: 35-PRM-G-SQ-LE-082-83***

Issued by:
**Office of Rural Municipal Executive,
Phedikhola Rural Municipality,
Phedikhola, Syangja**

June 2026

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Introduction and Instructions

Introduction

1. This Standard Bidding Documents has been prepared by Government of Nepal (GON), Public Procurement Monitoring Office (PPMO) for use in the public procurement of goods through Direct Purchase. This SBD is to be used for procurement of goods up to the value of Rs.0.15 million.
2. This Introduction and Instruction part of the SBD should not be incorporated into the bidding documents of Public Entities (PEs) that may be issued to the Supplier as a part of bid documents. This part is only for the use of Purchaser in order to prepare a proper bidding document.
3. If any provision of this document is inconsistent with Public Procurement Act (PPA), 2063 or Public Procurement Regulations (PPR), 2064, the provision of this document shall be void to the extent of such inconsistency and the provision of PPA and PPR shall prevail.

Section I. Invitation for Direct Purchase (IDP)



Phedikhola Rural Municipality
Office of Rural Municipal Executive
Phedikhola, Syangja, Gandaki Province, Nepal
Invitation for Bids



First Date of Publication: 22 June 2026

1. *Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja* has allocated budget to procure laboratory devices and equipment for health lab and intends to apply part of the funds to cover eligible payments under the Contract for **Procurement of laboratory devices and equipment for health lab of Phedikhola Rural Municipality** under **Contract ID: 35-PRM-G-SQ-LE-082-83**. Bidding is open to all eligible Bidders.
2. The *Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja* invites **sealed quotation** from eligible bidders for the procurement of **Lab equipment** under Direct Purchase bidding –procedures.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the *Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola-02, Syangja*, email: phedikhola174@gmail.com, Phone No.: 063-402053 or may visit www.phedikholamun.gov.np.
4. A complete *set* of Direct purchase Documents may be get from the *Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja* by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate till **25 June 2026** during office hours or may download from www.phedikholamun.gov.np in free of cost.
5. Sealed quotation must be submitted to the *Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja* by hand/courier on or before **12:00 hours** on **26 June 2026**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **12:00 hours** on **26 June 2026** at the *Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja*. Bids will be valid for a period of **15 days** from the date of bid opening.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date.



Phedikhola Rural Municipality
Office of Rural Municipal Executive
Phedikhola, Syangja, Gandaki Province, Nepal
Invitation for Bids



First Date of Publication: 22 June 2026

Name of Supplier/Bidder : All the eligible Manufacturer, Authorized Supplier or Registered Dealer

Address of the Supplier:

1. The **Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja** invites Priced Quotations for the supply, delivery and installation of **laboratory devices and equipment for health lab of Phedikhola Rural Municipality** as detailed in attached Specifications and the Schedule of Requirements provided herein.
2. The Price Quotation submitted by the Bidder shall comprise the following:
 - a. Quotation and Price Schedules
 - b. Schedule of Requirements
 - c. Technical Specifications
3. Priced Quotations must be submitted to the office of **Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja** on or before **26 June 2026** on or before **12:00** hours.
4. The Bidder shall indicate on the Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Supplier/Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder.
5. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
6. Submitted Priced Quotations must remain valid for a period of **15 days** after the deadline for submission date.
7. The Bidder shall furnish, as part of its bid, documents establishing the Supplier's/ Bidder's eligibility to bid and qualification to perform the contract if the bid is accepted. Documents to establish such eligibility shall be but not limited to the following:
 - a) Up to date Firm/Company Registration Certificate
 - b) VAT and PAN Registration Certificates
 - c) Tax Clearance Certificate or Submission of Tax Returns up to {enter Fiscal Year]
 - d) Manufacturer's Authorization Certificate ,if required
 - e) Power of Attorney
 - f) Other documents as needed
8. The goods supplied under this contract shall conform to the Schedule of Requirements and the standards mentioned in the Technical Specification.
9. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day.
10. The Purchaser reserves the right to accept or reject the Sealed Quotations without assigning any reason, whatsoever.

Yours sincerely,

Chief Administrative Officer

Name of the Purchaser: **Office of Rural Municipal Executive, Phedikhola Rural Municipality, Phedikhola, Syangja**

Section II. Conditions of Contract

- 1. Definitions**
- 1.1 In this contract, the following terms shall be interpreted as indicated:
- a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
 - b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation;
 - c. "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract;
 - d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment.
 - e. "The Purchaser" means the procuring entity purchasing the goods;
 - f. "The Supplier" means the organization supplying the goods and services under this contract.
- 2. Technical Specification**
- 2.1 The goods supplied under this contract shall conform to the standards mentioned in the Technical Specification.
- 3. Patent Right**
- 3.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.
- 4. Inspection and Tests**
- 4.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.
- 5. Packing**
- 5.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.
- 5.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.
- 5.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.
- 6. Delivery of Goods**
- 6.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.
- 7. Warranty**
- 7.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in

the contract.

7.2 The warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, and accepted by the Purchaser after installation and commissioning of equipment by the Supplier.

7.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.

7.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.

8. Payment

8.1 Payment of the goods supplied shall be made in Nepali Rupees after the delivery and installation and commissioning of goods to the satisfaction of the Purchaser.

8.2 Payment shall be made within fifteen (15) days of receipt of the goods and upon submission of claim supported by the acceptance certificate issued by the Purchaser. .

9. Prices

9.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its price quotation.

10. Insurance

The Purchaser will be responsible for taking out any appropriate insurance coverage.

11. Governing Language

11.1 The Governing Language shall be: Nepali or English

12. Applicable Law

12.1 The applicable law shall be Laws of Nepal.

13. Notices

13.1 Purchaser's address for notice purposes:.....

13.2 Supplier's address for notice purposes:

14. Taxes and Duties

14.1 The Supplier shall be entirely responsible for all taxes, duties, licence fees and other such levies imposed by the GoN.

15. Operation, Maintenance and Spare-parts Manuals

15.1 The successful Supplier shall supply 2 copies of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).

16. Conduct of Suppliers

16.1 The Supplier shall be responsible to fulfil his obligations as per the requirement of the Contract Agreement, Bidding documents, GoN's Procurement Act and Regulations.

16.2 The Supplier shall not carry out or cause to carryout the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :

- a. give or propose improper inducement directly or indirectly,
- b. distortion or misrepresentation of facts
- c. engaging or being involved in corrupt or fraudulent practice
- d. interference in participation of other prospective bidders.

- e. coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
- f. collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price..
- g. contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract

**17.Blacklisting
Supplier**

- 17.1 The GoN, Public Procurement and Monitoring Office(PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:
- a. if it is proved that the supplier committed acts pursuant to the Sub - clause 16.2,
 - b. if it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract ,
 - c. if convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.
- 17.2 A Supplier declared blacklisted and ineligible by the GON shall be ineligible to bid for a contract during the period of time determined by PPMO.

**18. Dispute
Resolution**

- 18.1 Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication.

Section III. Schedule of Requirements

The delivery schedule expressed as days/weeks/months stipulates hereafter a delivery date which is the date of delivery to the final destination where the Goods is required to be delivered.

Number	Description	Quantity	Place of Delivery	Delivery schedule days/weeks/months from Agreement
1.	Supply and installation of semi-auto biochemistry analyzer as per specification including chemical for semi-auto analyzer	1	Phedikhola-02, Store of Purchaser	Within 5 days from Date of agreement
2	Supply and installation of biological educational microscope	1	Phedikhola-02, Store of Purchaser	Within 5 days from Date of agreement

Section IV. Technical Specifications

TECHNICAL SPECIFICATIONS OF SEMI-AUTO BIOCHEMISTRY ANALYZER.

1. General & Operational Requirements

- **System Type:** Semi-automated, open-system biochemistry analyzer.
- **Testing Menu:** Capable of executing Liver Function Tests (LFT), Kidney Function Tests (KFT/RFT), Lipid Profiles, Blood Glucose, Enzymes, and Electrolytes.
- **Assay Modes:** End Point, Kinetic, Two-Point/Fixed Time, Absorbance, and Multi-Standard Calibration.
- **Programming Capacity:** Minimum 50 to 100 user-programmable test channels.

2. Optical & Photometric Specifications

- **Light Source:** Long-life Quartz Halogen lamp (12V/20W) with automatic sleep/economy mode to prolong shelf life.
- **Wavelength Range:** 340 nm to 630 nm (typically via a 7-position or 8-position filter wheel).
- **Standard Filters:** 340nm, 405nm, 505nm, 546nm, 578nm, 620nm/630nm plus free positions for optional filters.
- **Photometric Range:** 0.0000 to 3.0000 Absorbance (Abs).
- **Resolution:** ± 0.0001 Abs.

3. Fluidics & Fluid Handling

- **Flow Cell:** Integrated Quartz glass flow cell with a volume capacity of 30 μ l to 33 μ l.
- **Aspiration Volume:** Programmable from 300 μ l up to 1000 μ l driven by an internal peristaltic pump.
- **Carryover:** Less than 1% through an automated air-gap and distilled water rinse cycle.

4. Temperature Control & Incubation

- **Temperature Elements:** Peltier-controlled heating and cooling mechanism.
- **Operating Temperatures:** Standard selectable settings at 25°C, 30°C, and 37°C.
- **Accuracy:** $\pm 0.1^\circ\text{C}$ stabilization.
- **Onboard Incubator:** Minimum 10 to 12 built-in pre-incubation positions for sample/reagent tubes.

5. Hardware, Interface & Data Management

- **Display:** Minimum 7-inch Color LCD Touchscreen with real-time reaction curve plotting.
- **Processor:** High-speed ARM series micro-CPU.
- **Memory Storage:** Capacity to store over 100-150 test programs and at least 10,000 patient test results.

- **Printer:** Integrated 57mm thermal graphic printer with manual and automatic print modes.
- **Connectivity:** At least 2 USB ports and an RS-232 serial port for external keyboards, mouse usage, and bidirectional LIS (Laboratory Information System) mapping.

6. Quality Control (QC)

- **QC Programs:** Comprehensive integrated Quality Control software tracking.
- **Visual Reports:** Auto-generation of Levey-Jennings (L-J) graphs, standard deviations (SD), and Coefficient of Variation (% CV) flags.

7. Power & Environmental Requirements

- **Input Voltage:** 110–240V AC (±10%), 50/60 Hz frequency utilizing an external or internal stable SMPS adapter.
- **Backup:** Must interface cleanly with medical-grade offline or online UPS backup systems.

8. Required Compliance Artifacts:

- **Quality Certifications:** ISO 13485 (Medical Devices Quality Management) and CE (European Conformity) or USFDA clearance.
- **Warranty:** Minimum 1 to 2 years of comprehensive local service warranty.
- **Logistics:** Free delivery, installation, validation with reference controls, and basic user training for lab Assistant.

9. Cost Range:

- **Cost of the Machine:** Not more than NPR 190,000.00 (With VAT)
- **Chemical for semi-auto analyzer:** Not more than NPR 65,000.00 (With VAT)

TECHNICAL SPECIFICATIONS OF BIOLOGICLA EDUCATIONAL MICROSCOPE:

1. General Features:

- Anti-fungus optics
- Optics with multilayer coating
- Easily interchangeable objectives
- Choice of halogen and LED illumination
- Main operating controls within easy reach
- Optimization of illumination with aspheric lenses
- Available in monocular, binocular and trinocular version

2. Major/Specific Features:

Item	Specifications	Binocular version	Trinocular Version
Body	Aluminium die-cast body with all critical movements based on ball bearing and wire guides thereby ensuring smooth and precise manipulation	Yes	Yes
Mechanical	Co-axial low drive mechanical stage (120mm x	Yes	Yes

Stage	132mm) (+/-5mm) with traverse area of 25mm x 76mm (+/-5mm)		
Focusing System	Co-axial coarse and fine controls with a focus adjustment and fine adjustment knobs. Coarse focus range 20mm. Fine focus rotation 0.25mm	Yes	Yes
Condenser Holder	Rack and pinion mounted condenser holder	Yes	Yes
Condenser	Abbe condenser with aperture iris diaphragm (N.A. 1.25) focusable with rack & opinion and a continuously variable iris diaphragm with a removable blue filter for day light observation	Yes	Yes
Illumination Base With Option	a) Built-in illumination base with pre-centered 6V 20W halogen light source coupled with an efficient collector lens system. Universal power supply 100V-230V AC 50Hz single phase	Yes	Yes
	(b) 3W LED light source high brightness, long-life (30,000 hrs)	Yes	Yes
Nose Piece	Quadruple revolving nosepiece based on precision ball-bearing mechanism with positive click stop.	Yes	Yes
Objectives	INEA achromat 4x (anti-fungus)	Yes	Yes
	INEA achromat 10x (anti-fungus)	Yes	Yes
	INEA achromat 40x (anti-fungus)	Yes	Yes
	INEA achromat 100x (anti-fungus) spring, oil	Yes	Yes
Inclined Observation Head	Binocular observation tube (inclination 450, interpupillary distance adjustment range 53-75 mm), diopter adjustment on the left	Yes	
	Trinocular observation tube (inclination 450), diopter adjustment on the left		Yes
Eyepiece (wide field) for Observation	ICWHK 10X (LB eyepiece 10X), F,N,18mm. (anti-fungus) (x2)	Yes	Yes

3. Accessories:

- Phase contrast attachment 10x, 40x
- Camera attachment
- Monocular, Binocular, Trinocular versions
- Koehler attachment
- 15x eyepiece (Anti-fungus)

4. Cost Range:

1. Cost of the Machine: Not more than NPR 145,000.00

Section V. Sample Forms

1. Price Quotation and Price Schedules

Date:

To: *[name and address of the Purchaser]*

Gentlemen and/or Ladies:

Having examined the Direct Purchase (DP) documents, we the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said DP documents for the sum of *[total amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Price Quotation.

We undertake, if our Price Quotation is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this price Quotation for a Period of **15** days from the last date fixed for submission of the Price Quotation..

Until a formal Contract is prepared and executed, this Price Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Price Quotation you may receive.

Dated this _____ day of _____ 20____.

[signature]

[in the capacity of]

Duly authorized to sign Price Quotation for and on behalf of _____

2. Price Schedule

Name of Supplier _____ . ____ . Page . of ____

1	2	3	4	5	6	7
Item	Description	Unit	Quantity	Unit price (Site Delivery)	Total price per item (cols. 4 x 5)	Remarks
1						
Total Amount						
Add 13% Value Added Tax						
Total Including VAT						

Total Price(in words)

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail

3. Form of Agreement

THIS AGREEMENT made the _____ day of _____ 20____ between *[name of Purchaser]* (hereinafter called “the Purchaser”) of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited Priced Quotation for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a Price Quotation by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Price Quotation Form and the Price Schedule submitted by the Supplier;
 - b. The Schedule of Requirements;
 - c. The Technical Specifications;
 - d. The Conditions of Contract; and
 - e. The Purchaser’s Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

On behalf of the Purchaser

On behalf of the Supplier

Name:

Name:

Designation:

Designation:

Sign:

Sign:

Seal:

Seal:

